Recovery Life Resources

Aftercare Toolbox Provider Partnership: Summary of Terms

This sheet summarizes how a provider partnership works so your clinical and administrative leaders can decide quickly. It is a summary, not a contract. The signed Facility Partnership MOU governs.

What your program receives

- **Community Partner (no cost, 12 months):** listing in our referral network, a free Aftercare Toolbox sample pack to share with clients, the one-page Discharge-Day Aftercare Checklist for your staff, and co-marketing on our Partner Providers page.
- **Aftercare Champion ($2,500–$5,000 per year):** a facility-wide license to the full 37-tool Aftercare Wellness Recovery Toolbox, a co-branded discharge packet for every client, and a quarterly outreach event at your facility.
- **Continuum Partner ($10,000–$15,000 per year):** everything in Aftercare Champion, plus a weekly virtual CRAFT family workshop and staff Narcan and harm-reduction training.
- **Full Continuum Sponsor ($25,000+ per year):** everything in Continuum Partner, plus a dedicated post-discharge case management navigator for your graduating clients and recognition as a Founding Continuum Partner.
- **Included with the Toolbox:** the Coach's Companion Guide, Session at a Glance and 30-day Kickoff plan, fillable client workbooks, scope-of-practice and crisis-escalation cards, and the bonus Wellness Check, Strengths & Talents and Strengths I Built in Recovery tools.

License scope

- **Who is covered:** your program's staff and the clients it serves, at the site(s) named in the MOU, for the term of the MOU.
- **Sites and client volume:** one named site, with no cap on the number of clients served. Organizations with more than one site can license additional sites under the same agreement. Each site is named in the MOU and multi-site terms are agreed at the walkthrough, so a single contact and renewal date can cover the whole organization.
- **Printing and copying:** you may print and duplicate Toolbox materials for your own clients and staff. Materials may not be sold, posted publicly or shared with other organizations.
- **Co-branding:** your name and logo appear on the discharge packet cover and agreed materials. Each use needs approval under the MOU (Section 7). RLR content inside the packet is not edited.
- **Ownership:** RLR keeps ownership of its materials. Third-party tools in the Toolbox are linked, stay the property of their owners and keep their own terms of use.

Who delivers peer support

From the Aftercare Champion tier up, you choose one of three delivery models in the MOU. The benefits of your tier are the same under every model, and the model can be changed by written agreement.

- **RLR-Delivered:** RLR's certified peer recovery specialists work with clients who choose to connect with us.
- **Partner-Delivered:** your own peer staff run the Toolbox with your clients, using the licensed materials, the Coach's Companion Guide and the staff orientation, which your peers must complete before they deliver the Toolbox with clients. Your program is responsible for its staff, including their credentials, supervision and clinical oversight. RLR does not certify, supervise or employ your staff.
- **Hybrid:** your staff deliver in-house, and your clients may also choose RLR coaching, the Kickoff sessions or family services.
- **Training for your peers:** training beyond the included orientation is available at quoted rates.

Who does what

- **Your program:** names one point of contact, completes the Discharge-Day Checklist at discharge, and makes staff available for the orientation and any on-site events in your tier. If clients may connect with RLR, you hand each one the referral card or Get Started link. Under Partner-Delivered or Hybrid, you make sure staff who deliver peer support hold the credentials your license and the law require and complete the RLR staff orientation first.
- **RLR:** supplies the licensed materials and co-branded packet, runs the services in your tier subject to staff availability and scheduling, and provides peer support under the RLR-Delivered and Hybrid models to clients who choose to connect. The Full Continuum navigator is always provided by RLR.
- **Client fees for RLR coaching:** clients who connect with RLR for coaching or the Kickoff sessions pay RLR's published rates or the sliding scale. Your contribution does not pay for individual client coaching unless your tier says so. Peer support your own staff deliver carries no RLR fee.
- **Staff orientation:** an orientation on the discharge workflow and the toolkit is included with Aftercare Champion and above and is not included with the Community Partner level. It is required before your peers deliver the Toolbox with

clients under the Partner-Delivered or Hybrid models. We are flexible on length and format and will tailor it to your program's needs.

Privacy and scope of services

- **Client-initiated referrals:** you hand the client a card or link and the client chooses whether and how to contact RLR. No client information passes from your program to RLR.
- **Provider-submitted referrals:** not offered at this time. They would start with a signed-consent process and a separate data-handling agreement, reviewed by counsel.
- **Confidentiality:** each party protects any client-identifying information it encounters and does not share it without proper consent or legal authorization (MOU Section 8, including 42 CFR Part 2 and HIPAA as applicable).
- **What we are:** education and peer support from certified peer recovery specialists. We do not provide clinical treatment, diagnosis or insurance billing, and we complement your clinical care without replacing it.
- **Clinical oversight:** available when a specific situation calls for it. Details of the oversight arrangement are provided during onboarding.

Contribution, term and termination

- **Contribution:** the amount you choose within your tier's range is stated in the MOU, with its payment schedule (for example annual or quarterly). It supports RLR's sliding-scale services.
- **Tax treatment:** because your program receives benefits, the tax-deductible part may be limited to the amount above the fair market value of those benefits. RLR provides a written acknowledgment. Please consult your tax advisor.
- **Term:** 12 months, renewing automatically for further 12-month terms unless either party gives 30 days' written notice of non-renewal before the term ends.
- **Termination and refunds:** either party may end the MOU on 30 days' written notice, or immediately for a material breach left uncured 15 days after written notice. All contributions, including prepaid contributions, are non-refundable.
- **Not included:** clinical services, and the Amplify marketing program, which has its own agreement and fees.

Next steps

1. A 15-minute walkthrough. 2. Choose a tier. 3. Sign the MOU. 4. Staff orientation and first discharge workflow. To book: calendly.com/johnbuschner/15min, or contact Vance Mulholland at vmulholland@recoverylifecollective.com or (973) 271-9876, or John Buschner at john@recoverylifecollective.com or (914) 400-8108.